

# APPLICATION FOR EXEMPTION FROM AUDIT

## LONG FORM

### FOR LOCAL GOVERNMENTS WITH EITHER REVENUES OR EXPENDITURES **MORE THAN \$100,000 BUT NOT MORE THAN \$750,000**

Under the Local Government Audit Law (Section 29-1-601, et seq., C.R.S.) any local government may apply for an exemption from audit if neither revenues nor expenditures exceed \$750,000 for the year.

### EXEMPTIONS FROM AUDIT ARE NOT AUTOMATIC

To qualify for exemption from audit, a local government must complete an Application for Exemption from Audit EACH YEAR and submit it to the Office of the State Auditor (OSA) for approval.

Any preparer of an Application for Exemption from Audit must be an independent accountant with knowledge of governmental accounting.

Approval for an exemption from audit is granted only upon the review by the OSA.

### READ ALL INSTRUCTIONS BEFORE COMPLETING AND SUBMITTING THIS FORM

ALL APPLICATIONS MUST BE FILED WITH THE OSA WITHIN 3 MONTHS AFTER THE ACCOUNTING YEAR-END. FOR EXAMPLE, APPLICATIONS MUST BE RECEIVED BY THE OSA ON OR BEFORE MARCH 31 FOR GOVERNMENTS WITH A DECEMBER 31 YEAR-END. *APPLICATIONS FOR EXEMPTION FROM AUDIT SUBMISSIONS ARE NOT ELIGIBLE FOR AN EXTENSION OF TIME.*

GOVERNMENTAL ACTIVITY SHOULD BE REPORTED ON THE MODIFIED ACCRUAL BASIS

PROPRIETARY ACTIVITY SHOULD BE REPORTED ON A BUDGETARY BASIS

### POSTMARK DATES WILL NOT BE ACCEPTED AS PROOF OF SUBMISSION ON OR BEFORE THE STATUTORY DEADLINE

PRIOR YEAR FORMS ARE OBSOLETE AND WILL NOT BE ACCEPTED.

FOR YOUR REFERENCE, COLORADO REVISED STATUTES CAN BE FOUND AT THIS ADDRESS:

APPLICATIONS SUBMITTED ON FORMS OTHER THAN THOSE PRESCRIBED BY THE OSA WILL NOT BE ACCEPTED.

<http://www.lexisnexis.com/hottopics/Colorado/>

APPLICATIONS MUST BE FULLY AND ACCURATELY COMPLETED.

### CHECKLIST

- Has the preparer signed the application?
- Has the entity corrected all Prior Year Deficiencies as communicated by the OSA?
- Has the application been PERSONALLY reviewed and approved by the governing body?
- Are all sections of the form complete, including responses to all of the questions?
- Did you include any relevant explanations for unusual items in the appropriate spaces at the end of each section?
- Will this application be submitted electronically?
  - If yes, have you read and understand the new Electronic Signature Policy? See new [here](#) policy
  - or--
  - Have you included a resolution?
  - Does the resolution state that the governing body PERSONALLY reviewed and approved the resolution in an open public meeting?
  - Has the resolution been signed by a MAJORITY of the governing body? (See sample resolution.)
- Will this application be submitted via a mail service? (e.g. US Post Office, FedEx, UPS, courier.)
  - If yes, does the application include ORIGINAL INK SIGNATURES from the MAJORITY of the governing body?

Checkout our [web portal](#). Register your account and submit electronic Applications for Exemption From Audit, Extension of Time to File requests, Audited Financial Statements, and more! See the link below.

[Click here to go to the portal](#)

### FILING METHODS

**WEB PORTAL:** Register and submit your Applications at our web portal: <https://apps.leg.co.gov/osa/lq> For faster processing the web portal is the preferred method for submission

**MAIL:** Office of the State Auditor  
Local Government Audit Division  
1525 Sherman St., 7th Floor  
Denver, CO 80203

*Please Note: The OSA's email addresses have changed as of December 1, 2023. Please ensure you are using the email address noted below.*

**QUESTIONS?** Email: [osa.lg@coleg.gov](mailto:osa.lg@coleg.gov) or Phone: 303-869-3000

### IMPORTANT!

All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor.

Governmental Activity should be reported on the Modified Accrual Basis

Proprietary Activity should be reported on the Cash or Budgetary Basis -- A Budget to GAAP reconciliation is provided in Part 3

Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year.

In that event, AN AUDIT SHALL BE REQUIRED.

# APPLICATION FOR EXEMPTION FROM AUDIT

## LONG FORM

NAME OF GOVERNMENT	MIDTOWN BUSINESS IMPROVEMENT DISTRICT
ADDRESS	C/O REALCOUNT, LLC 9450 SW GEMINI DR. PMB 69570 BEAVERTON, OR 97008
CONTACT PERSON	SUSAN WOZENA
PHONE	720-449-8400
EMAIL	ACCESS2REVEALBIZSOLUTIONS.COM

For the Year Ended  
12/31/2023  
or fiscal year ended:

## CERTIFICATION OF PREPARER

I certify that I am an independent accountant with **knowledge of governmental accounting** and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME:	SUSAN WOZENA
TITLE	OUTSOURCED ACCOUNTANT
FIRM NAME (if applicable)	REALCOUNT, LLC
ADDRESS	9450 SW GEMINI DR. PMB 69570, BEAVERTON, OR 97008
PHONE	720-449-8400
RELATIONSHIP TO ENTITY	OUTSOURCED ACCOUNTANT

PREPARER (SIGNATURE REQUIRED)	DATE PREPARED
<i>Susan L. Wozena</i>	03/15/2024

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES	NO	If Yes, date filed:
<input type="checkbox"/>	<input checked="" type="checkbox"/>	

**PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET**

\* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds	
		Fund*	Fund*		Fund*	Fund*
<b>Assets</b>				<b>Assets</b>		
1-1	Cash & Cash Equivalents	\$ 251,246	\$ -	Cash & Cash Equivalents	\$ -	\$ -
1-2	Investments	\$ -	\$ -	Investments	\$ -	\$ -
1-3	Receivables	\$ 51,688	\$ -	Receivables	\$ -	\$ -
1-4	Due from Other Entities or Funds	\$ -	\$ -	Due from Other Entities or Funds	\$ -	\$ -
1-5	Property Tax Receivable	\$ -	\$ -	Other Current Assets [specify...]	\$ -	\$ -
	All Other Assets [specify...]				\$ -	\$ -
1-6	Lease Receivable (as Lessor)	\$ -	\$ -		\$ -	\$ -
1-7	PREPAID EXPENSES	\$ 539	\$ -	Capital & Right to Use Assets, net (from Part 6-4)	\$ -	\$ -
1-8		\$ -	\$ -	Other Long Term Assets [specify...]	\$ -	\$ -
1-9		\$ -	\$ -		\$ -	\$ -
1-10		\$ -	\$ -		\$ -	\$ -
1-11	(add lines 1-1 through 1-10) <b>TOTAL ASSETS</b>	\$ 303,472	\$ -	(add lines 1-1 through 1-10) <b>TOTAL ASSETS</b>	\$ -	\$ -
<b>Deferred Outflows of Resources:</b>				<b>Deferred Outflows of Resources</b>		
1-12	[specify...]	\$ -	\$ -	[specify...]	\$ -	\$ -
1-13	[specify...]	\$ -	\$ -	[specify...]	\$ -	\$ -
1-14	(add lines 1-12 through 1-13) <b>TOTAL DEFERRED OUTFLOWS</b>	\$ -	\$ -	(add lines 1-12 through 1-13) <b>TOTAL DEFERRED OUTFLOWS</b>	\$ -	\$ -
1-15	<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	\$ 303,472	\$ -	<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	\$ -	\$ -
<b>Liabilities</b>				<b>Liabilities</b>		
1-16	Accounts Payable	\$ 24,375	\$ -	Accounts Payable	\$ -	\$ -
1-17	Accrued Payroll and Related Liabilities	\$ -	\$ -	Accrued Payroll and Related Liabilities	\$ -	\$ -
1-18	Unearned Revenue	\$ -	\$ -	Accrued Interest Payable	\$ -	\$ -
1-19	Due to Other Entities or Funds	\$ -	\$ -	Due to Other Entities or Funds	\$ -	\$ -
1-20	All Other Current Liabilities	\$ -	\$ -	All Other Current Liabilities	\$ -	\$ -
1-21	(add lines 1-16 through 1-20) <b>TOTAL CURRENT LIABILITIES</b>	\$ 24,375	\$ -	(add lines 1-16 through 1-20) <b>TOTAL CURRENT LIABILITIES</b>	\$ -	\$ -
1-22	All Other Liabilities [specify...]	\$ -	\$ -	Proprietary Debt Outstanding (from Part 4-4)	\$ -	\$ -
1-23	PAYABLE TO FORT COLLINS (LONG TERM PORTION)	\$ 30,000	\$ -	Other Liabilities [specify...]:	\$ -	\$ -
1-24		\$ -	\$ -		\$ -	\$ -
1-25		\$ -	\$ -		\$ -	\$ -
1-26		\$ -	\$ -		\$ -	\$ -
1-27	(add lines 1-21 through 1-26) <b>TOTAL LIABILITIES</b>	\$ 54,375	\$ -	(add lines 1-21 through 1-26) <b>TOTAL LIABILITIES</b>	\$ -	\$ -
<b>Deferred Inflows of Resources:</b>				<b>Deferred Inflows of Resources</b>		
1-28	Deferred Property Taxes	\$ -	\$ -	Pension/OPEB Related	\$ -	\$ -
1-29	Lease related (as lessor)	\$ -	\$ -	Other [specify...]	\$ -	\$ -
1-30	(add lines 1-28 through 1-29) <b>TOTAL DEFERRED INFLOWS</b>	\$ -	\$ -	(add lines 1-28 through 1-29) <b>TOTAL DEFERRED INFLOWS</b>	\$ -	\$ -
<b>Fund Balance</b>				<b>Net Position</b>		
1-31	Nonspendable Prepaid	\$ -	\$ -	Net Investment in Capital and Right-to Use Assets	\$ -	\$ -
1-32	Nonspendable Inventory	\$ -	\$ -			
1-33	Restricted [specify...]	\$ -	\$ -	Emergency Reserves	\$ -	\$ -
1-34	Committed [specify...]	\$ -	\$ -	Other Designations/Reserves	\$ -	\$ -
1-35	Assigned [specify...]	\$ -	\$ -	Restricted	\$ -	\$ -
1-36	Unassigned:	\$ 249,097	\$ -	Undesignated/Unreserved/Unrestricted	\$ -	\$ -
1-37	Add lines 1-31 through 1-36 This total should be the same as line 3-33 <b>TOTAL FUND BALANCE</b>	\$ 249,097	\$ -	Add lines 1-31 through 1-36 This total should be the same as line 3-33 <b>TOTAL NET POSITION</b>	\$ -	\$ -
1-38	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 <b>TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE</b>	\$ 303,472	\$ -	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 <b>TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION</b>	\$ -	\$ -

Please use this space to provide explanation of any items on this page

## PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

		Governmental Funds				Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
Line #	Description	Fund*	Fund*	Description	Fund*	Fund*		
	<b>Tax Revenue</b>			<b>Tax Revenue</b>				
2-1	Property [include mills levied in Question 10-6]	\$ 159,747	\$ -	Property [include mills levied in Question 10-6]	\$ -	\$ -		
2-2	Specific Ownership	\$ -	\$ -	Specific Ownership	\$ -	\$ -		
2-3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$ -	\$ -		
2-4	Other Tax Revenue [specify...]:	\$ -	\$ -	Other Tax Revenue [specify...]:	\$ -	\$ -		
2-5		\$ -	\$ -		\$ -	\$ -		
2-6		\$ -	\$ -		\$ -	\$ -		
2-7		\$ -	\$ -		\$ -	\$ -		
2-8	Add lines 2-1 through 2-7 <b>TOTAL TAX REVENUE</b>	\$ 159,747	\$ -	Add lines 2-1 through 2-7 <b>TOTAL TAX REVENUE</b>	\$ -	\$ -		
2-9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$ -	\$ -		
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$ -		
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$ -	\$ -		
2-12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$ -	\$ -		
2-13	Fire & Police Pension	\$ -	\$ -	Fire & Police Pension	\$ -	\$ -		
2-14	Grants	\$ -	\$ -	Grants	\$ -	\$ -		
2-15	Donations	\$ -	\$ -	Donations	\$ -	\$ -		
2-16	Charges for Sales and Services	\$ -	\$ -	Charges for Sales and Services	\$ -	\$ -		
2-17	Rental Income	\$ -	\$ -	Rental Income	\$ -	\$ -		
2-18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$ -	\$ -		
2-19	Interest/Investment Income	\$ -	\$ -	Interest/Investment Income	\$ -	\$ -		
2-20	Tap Fees	\$ -	\$ -	Tap Fees	\$ -	\$ -		
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	Proceeds from Sale of Capital Assets	\$ -	\$ -		
2-22	All Other [specify...]:	\$ -	\$ -	All Other [specify...]:	\$ -	\$ -		
2-23		\$ -	\$ -		\$ -	\$ -		
2-24	Add lines 2-8 through 2-23 <b>TOTAL REVENUES</b>	\$ 159,747	\$ -	Add lines 2-8 through 2-23 <b>TOTAL REVENUES</b>	\$ -	\$ -		
	<b>Other Financing Sources</b>			<b>Other Financing Sources</b>				
2-25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$ -	\$ -		
2-26	Lease Proceeds	\$ -	\$ -	Lease Proceeds	\$ -	\$ -		
2-27	Developer Advances	\$ -	\$ -	Developer Advances	\$ -	\$ -		
2-28	Other [specify...]:	\$ -	\$ -	Other [specify...]:	\$ -	\$ -		
2-29	Add lines 2-25 through 2-28 <b>TOTAL OTHER FINANCING SOURCES</b>	\$ -	\$ -	Add lines 2-25 through 2-28 <b>TOTAL OTHER FINANCING SOURCES</b>	\$ -	\$ -		<b>GRAND TOTALS</b>
2-30	Add lines 2-24 and 2-29 <b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	\$ 159,747	\$ -	Add lines 2-24 and 2-29 <b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	\$ -	\$ -	\$	159,747

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

**PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES**

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		Fund*	Fund*		Fund*	Fund*	
	<b>Expenditures</b>			<b>Expenses</b>			
3-1	General Government	\$ -	\$ -	General Operating & Administrative	\$ 2,303	\$ -	
3-2	Judicial	\$ -	\$ -	Salaries	\$ -	\$ -	
3-3	Law Enforcement	\$ -	\$ -	Payroll Taxes	\$ -	\$ -	
3-4	Fire	\$ -	\$ -	Contract Services	\$ -	\$ -	
3-5	Highways & Streets	\$ -	\$ -	Employee Benefits	\$ -	\$ -	
3-6	Solid Waste	\$ -	\$ -	Insurance	\$ 2,951	\$ -	
3-7	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	Accounting and Legal Fees	\$ 15,009	\$ -	
3-8	Health	\$ -	\$ -	Repair and Maintenance	\$ -	\$ -	
3-9	Culture and Recreation	\$ -	\$ -	Supplies	\$ -	\$ -	
3-10	Transfers to other districts	\$ -	\$ -	Utilities	\$ -	\$ -	
3-11	Other [specify...]:	\$ -	\$ -	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	
3-12		\$ -	\$ -	Other [specify...]	\$ -	\$ -	
3-13		\$ -	\$ -	<b>PROMOTION, MGMT, AND BUSINESS SUPPORT</b>	\$ 37,005	\$ -	
3-14	Capital Outlay	\$ -	\$ -	Capital Outlay	\$ -	\$ -	
	<b>Debt Service</b>			<b>Debt Service</b>			
3-15	Principal (should match amount in 4-4)	\$ -	\$ -	Principal (should match amount in 4-4)	\$ -	\$ -	
3-16	Interest	\$ -	\$ -	Interest	\$ -	\$ -	
3-17	Bond Issuance Costs	\$ -	\$ -	Bond Issuance Costs	\$ -	\$ -	
3-18	Developer Principal Repayments	\$ -	\$ -	Developer Principal Repayments	\$ -	\$ -	
3-19	Developer Interest Repayments	\$ -	\$ -	Developer Interest Repayments	\$ -	\$ -	
3-20	All Other [specify...]:	\$ -	\$ -	All Other [specify...]:	\$ -	\$ -	
3-21		\$ -	\$ -	<b>PROGRAM EXPENSES (DESIGN S. COLLEGE)</b>	\$ 422	\$ -	
3-22	<b>Add lines 3-1 through 3-21</b>	\$ -	\$ -	<b>Add lines 3-1 through 3-21</b>	\$ 57,690	\$ -	
	<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	<b>TOTAL EXPENSES</b>	\$ 57,690	\$ -	<b>GRAND TOTAL</b>
3-23	Interfund Transfers (In)	\$ -	\$ -	Net Interfund Transfers (In) Out	\$ (159,747)	\$ -	
3-24	Interfund Transfers Out	\$ -	\$ -	Other [specify...][enter negative for expense]	\$ -	\$ -	
3-25	Other Expenditures (Revenues):	\$ -	\$ -	Depreciation/Amortization	\$ -	\$ -	
3-26		\$ -	\$ -	Other Financing Sources (Uses) (from line 2-28)	\$ -	\$ -	
3-27		\$ -	\$ -	Capital Outlay (from line 3-14)	\$ -	\$ -	
3-28		\$ -	\$ -	Debt Principal (from line 3-15, 3-18)	\$ -	\$ -	
3-29	<b>(Add lines 3-23 through 3-28)</b>	\$ -	\$ -	<b>(Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus line 3-24) TOTAL GAAP RECONCILING ITEMS</b>	\$ -	\$ -	
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, less line 3-29	\$ 159,747	\$ -	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, less line 3-23	\$ 102,057	\$ -	
3-31	Fund Balance, January 1 from December 31 prior year report	\$ -	\$ -	Net Position, January 1 from December 31 prior year report	\$ 147,040	\$ -	
3-32	Prior Period Adjustment (MUST explain)	\$ -	\$ -	Prior Period Adjustment (MUST explain)	\$ -	\$ -	
3-33	Fund Balance, December 31 Sum of Lines 3-30, 3-31, and 3-32 This total should be the same as line 1-37.	\$ 159,747	\$ -	Net Position, December 31 Sum of Lines 3-30, 3-31, and 3-32 This total should be the same as line 1-37.	\$ 249,097	\$ -	

**IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.**

## PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

YES                      NO

Please use this space to provide any explanations or comments:

4-1	Does the entity have outstanding debt?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4-2	Is the debt repayment schedule attached? If no, <b>MUST</b> explain: <input style="width: 450px; height: 15px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4-3	Is the entity current in its debt service payments? If no, <b>MUST</b> explain: <input style="width: 450px; height: 15px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4-4	Please complete the following debt schedule, if applicable: (please only include principal amounts)			
	Outstanding at beginning of year*	Issued during year	Retired during year	Outstanding at year-end
	General obligation bonds	\$ -	\$ -	\$ -
	Revenue bonds	\$ -	\$ -	\$ -
	Notes/Loans	\$ -	\$ -	\$ -
	Lease & SBITA** Liabilities (GASB 87 & 96)	\$ -	\$ -	\$ -
	Developer Advances	\$ -	\$ -	\$ -
	Other (specify):	\$ -	\$ -	\$ -
	<b>TOTAL</b>	\$ -	\$ -	\$ -

**\*\*Subscription Based Information Technology Arrangements**

**\*Must agree to prior year-end balance**

Please answer the following questions by marking the appropriate boxes.		YES	NO
4-5	Does the entity have any authorized, but unissued, debt [Section 29-1-605(2) C.R.S.]? If yes: How much? <input style="width: 40px;" type="text"/> \$ - Date the debt was authorized: <input style="width: 40px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4-6	Does the entity intend to issue debt within the next calendar year? If yes: How much? <input style="width: 40px;" type="text"/> \$ -	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4-7	Does the entity have debt that has been refinanced that it is still responsible for? If yes: What is the amount outstanding? <input style="width: 40px;" type="text"/> \$ -	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4-8	Does the entity have any lease agreements? If yes: What is being leased? <input style="width: 350px; height: 15px;" type="text"/> What is the original date of the lease? <input style="width: 350px; height: 15px;" type="text"/> Number of years of lease? <input style="width: 350px; height: 15px;" type="text"/> Is the lease subject to annual appropriation? <input type="checkbox"/> What are the annual lease payments? <input style="width: 40px;" type="text"/> \$ -	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

AMOUNT                      TOTAL

Please use this space to provide any explanations or comments:

5-1	YEAR-END Total of ALL Checking and Savings accounts	\$ 251,246		
5-2	Certificates of deposit	\$ -		
	<b>TOTAL CASH DEPOSITS</b>		\$ 251,246	
	Investments (if investment is a mutual fund, please list underlying investments):			
5-3	<input style="width: 450px; height: 15px;" type="text"/>	\$ -		
	<input style="width: 450px; height: 15px;" type="text"/>	\$ -		
	<input style="width: 450px; height: 15px;" type="text"/>	\$ -		
	<input style="width: 450px; height: 15px;" type="text"/>	\$ -		
	<b>TOTAL INVESTMENTS</b>		\$ -	
	<b>TOTAL CASH AND INVESTMENTS</b>		\$ 251,246	

Please answer the following question by marking in the appropriate box

YES                      NO                      N/A

5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, <b>MUST</b> explain: <input style="width: 450px; height: 15px;" type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## PART 6 - CAPITAL AND RIGHT-TO-USE ASSETS

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

- 6-1 Does the entity have capitalized assets?
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no,    
**MUST** explain:

6-3 Complete the following Capital & Right-To-Use Assets table for GOVERNMENTAL FUNDS:

	Balance - beginning of the year*	Additions*	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Leased & SBITA Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
Intangible Assets	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Amortization Right to Use Assets (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

6-4 Complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS:

	Balance - beginning of the year*	Additions*	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Leased & SBITA Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
Intangible Assets	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Amortization Right to Use Assets (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Must agree to prior year-end balance  
 \* Generally capital asset additions should be reported at capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy

## PART 7 - PENSION INFORMATION

\* YES NO Please use this space to provide any explanations or comments:

- 7-1 Does the entity have an "old hire" firefighters' pension plan?
- 7-2 Does the entity have a volunteer firefighters' pension plan?
- If yes: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):	\$	-
State contribution amount:	\$	-
Other (gifts, donations, etc.):	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>-</b>

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1? \$ -

## PART 8 - BUDGET INFORMATION

Please answer the following question by marking in the appropriate box		YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, <b>MUST</b> explain:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8-2	Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, <b>MUST</b> explain:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If yes: Please indicate the amount appropriated for each fund separately for the year reported					
Governmental/Proprietary Fund Name		Total Appropriations By Fund			
GENERAL		\$	159,747		
		\$	-		
		\$	-		
		\$	-		

## PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.				

## PART 10 - GENERAL INFORMATION

Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:	
10-1	Is this application for a newly formed governmental entity?	<input type="checkbox"/>	<input type="checkbox"/>		
If yes: Date of formation: <div style="border: 1px solid black; width: 150px; height: 30px; display: inline-block;"></div>					
10-2	Has the entity changed its name in the past or current year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
If Yes: NEW name <div style="border: 1px solid black; width: 400px; height: 20px; display: inline-block;"></div>					
PRIOR name <div style="border: 1px solid black; width: 400px; height: 20px; display: inline-block;"></div>					
10-3	Is the entity a metropolitan district?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
10-4	Please indicate what services the entity provides:	<div style="border: 1px solid black; width: 460px; height: 20px;"></div>			
10-5	Does the entity have an agreement with another government to provide services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
If yes: List the name of the other governmental entity and the services provided: <div style="border: 1px solid black; width: 460px; height: 20px;"></div>					
10-6	Does the entity have a certified mill levy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
If yes: Please provide the number of <u>mills</u> levied for the year reported (do not enter \$ amounts):					
		Bond Redemption mills	0.000		
		General/Other mills	0.000		
		<b>Total mills</b>	<b>0.000</b>		
		YES	NO	N/A	
10-7	<b>NEW 2023!</b> If the entity is a Title 32 Special District formed on or after 7/1/2000, has the entity filed its preceding year annual report with the State Auditor as required under SB 21-262 [Section 32-1-207 C.R.S.]? If NO, please explain.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Entity is a Title 31 District.					

Please use this space to provide any additional explanations or comments not previously included:

**OSA USE ONLY**

<b>Entity Wide:</b>		<b>General Fund</b>		<b>Governmental Funds</b>		<b>Notes</b>			
Unrestricted Cash & Investments	\$	251,246	Unrestricted Fund Balan	\$	249,097	Total Tax Revenue	\$	159,747	
Current Liabilities	\$	24,375	Total Fund Balance	\$	249,097	Revenue Paying Debt Service	\$	-	
Deferred Inflow	\$	-	PY Fund Balance	\$	-	Total Revenue	\$	159,747	
			Total Revenue	\$	159,747	Total Debt Service Principal	\$	-	
			Total Expenditures	\$	-	Total Debt Service Interest	\$	-	
						Total Assets	\$	303,472	
						Total Liabilities	\$	54,375	
<b>Governmental</b>			Interfund In	\$	-				
Total Cash & Investments	\$	251,246	Interfund Out	\$	-	<b>Enterprise Funds</b>			
Transfers In	\$	-	<b>Proprietary</b>			Net Position	\$	249,097	
Transfers Out	\$	-	- Current Assets	\$	-	- PY Net Position	\$	147,040	
Property Tax	\$	159,747	Deferred Outflow	\$	-	<b>Government-Wide</b>			
Debt Service Principal	\$	-	- Current Liabilities	\$	-	- Total Outstanding Debt	\$	-	
Total Expenditures	\$	-	- Deferred Inflow	\$	-	- Authorized but Unissued	\$	-	
Total Developer Advances	\$	-	- Cash & Investments	\$	-	- Year Authorized			1/0/1900
Total Developer Repayments	\$	-	- Principal Expense	\$	-				

**PART 12 - GOVERNING BODY APPROVAL**

Please answer the following question by marking in the appropriate box

YES                      NO

12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

**Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures**

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
  - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
  - b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

MUST Print the names of ALL members of the governing body below.		A MAJORITY of the members of the governing body must sign below.
1	Full Name  Rayno Seaser	I, Rayno Seaser, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Rayno Seaser</u> Date: <u>03/05/2024</u> My term Expires: (MBID have opted out to remove terms for now per guidance from legal counsel and approval of the City Council.)
2	Full Name  Mike Dellenbach	I, Mike Dellenbach, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Mike Dellenbach</u> Date: <u>03/09/2024</u> My term Expires: (MBID have opted out to remove terms for now per guidance from legal counsel and approval of the City Council.)
3	Full Name  David Fritzler	I, David Fritzler, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>David Fritzler</u> Date: <u>03/12/2024</u> My term Expires: (MBID have opted out to remove terms for now per guidance from legal counsel and approval of the City Council.)
4	Full Name  Luke McFetridge	I, Luke McFetridge, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Luke McFetridge</u> Date: <u>03/19/2024</u> My term Expires: (MBID have opted out to remove terms for now per guidance from legal counsel and approval of the City Council.)
5	Full Name  Lauren DeRosa	I, Lauren DeRosa, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Lauren DeRosa</u> Date: <u>03/05/2024</u> My term Expires: (MBID have opted out to remove terms for now per guidance from legal counsel and approval of the City Council.)
6	Full Name  Carrie Baumgart	I, Carrie Baumgart, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>Carrie Baumgart</u> Date: <u>03/05/2024</u> My term Expires: (MBID have opted out to remove terms for now per guidance from legal counsel and approval of the City Council.)
7	Full Name  John Hoxmeir	I, John Hoxmeir, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: (MBID have opted out to remove terms for now per guidance from legal counsel and approval of the City Council.)

Full Name

Patrick Bunyard

I, Patrick Bunyard, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. 03/05/2024  
Signed *Patrick Bunyard* Date: \_\_\_\_\_  
My term Expires: (MBID have opted out to remove terms for now per guidance from legal counsel and approval of the City Council.)

**SIGNATURE CERTIFICATE**



**REFERENCE NUMBER**  
C5AB4680-EC1E-4178-BDA4-88BE0EAF5165

**TRANSACTION DETAILS** **DOCUMENT DETAILS**

**Reference Number**  
C5AB4680-EC1E-4178-BDA4-88BE0EAF5165

**Transaction Type**  
Signature Request

**Sent At**  
03/05/2024 13:41 EST

**Executed At**  
03/20/2024 13:42 EDT

**Identity Method**  
email

**Distribution Method**  
email

**Signed Checksum**  
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**Signer Sequencing**  
Disabled

**Document Passcode**  
Disabled

**Document Name**  
MBID Audit Exemption 12 31 23

**Filename**  
MBID\_Audit\_Exemption\_12\_31\_23.pdf


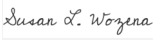
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11 pages

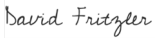



**Content Type**  
application/pdf


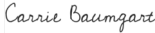
**File Size**  
527 KB

**Original Checksum**  
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**SIGNERS**

SIGNER	E-SIGNATURE	EVENTS
<p><b>Name</b> Luke McFetridge, Chair</p> <p><b>Email</b> luke@nobleventure.com</p> <p><b>Components</b> 2</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 9a63a75db86d34da376375d939c0edf9e91454bc707a15bdf4cf478f51948128</p> <p><b>IP Address</b> 73.203.24.251</p> <p><b>Device</b> Microsoft Edge via Windows</p> <p><b>Drawn Signature</b> </p> <p><b>Signature Reference ID</b> D020DE4B</p> <p><b>Signature Biometric Count</b> 4</p>	<p><b>Viewed At</b> 03/19/2024 16:09 EDT</p> <p><b>Identity Authenticated At</b> 03/19/2024 16:09 EDT</p> <p><b>Signed At</b> 03/19/2024 16:09 EDT</p>
<p><b>Name</b> Susan Wozena</p> <p><b>Email</b> susan@revealbizsolutions.com</p> <p><b>Components</b> 2</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 32505f801240c006d0112cea16ac5c326732f9c5c8cb294c662845f8f6bcaddc</p> <p><b>IP Address</b> 96.37.230.165</p> <p><b>Device</b> Chrome via Windows</p> <p><b>Typed Signature</b> </p> <p><b>Signature Reference ID</b> C0F31A2A</p>	<p><b>Viewed At</b> 03/15/2024 15:56 EDT</p> <p><b>Identity Authenticated At</b> 03/15/2024 15:57 EDT</p> <p><b>Signed At</b> 03/15/2024 15:57 EDT</p>

SIGNER	E-SIGNATURE	EVENTS
<b>Name</b> David Fritzier, Treasurer <b>Email</b> david.fritzier@collegiatepeaksbank.com <b>Components</b> 2	<b>Status</b> signed <b>Multi-factor Digital Fingerprint Checksum</b> 907cf466641568772a8388a62a3670f211120e3302097910e0388fd4b8a8c4be <b>IP Address</b> 12.169.164.5 <b>Device</b> Chrome via Windows <b>Typed Signature</b>  <b>Signature Reference ID</b> 30F9A8E7	<b>Viewed At</b> 03/12/2024 17:35 EDT <b>Identity Authenticated At</b> 03/12/2024 17:36 EDT <b>Signed At</b> 03/12/2024 17:36 EDT
<b>Name</b> Mike Dellenbach <b>Email</b> rmdellenbach@aol.com <b>Components</b> 2	<b>Status</b> signed <b>Multi-factor Digital Fingerprint Checksum</b> acd05b4b7af8554597bb7d660b23f365f8b2a569da08e0227cd6769ac8c81147 <b>IP Address</b> 205.168.65.27 <b>Device</b> Safari via Mac <b>Drawn Signature</b>  <b>Signature Reference ID</b> CBA2DAE0 <b>Signature Biometric Count</b> 4	<b>Viewed At</b> 03/09/2024 14:06 EST <b>Identity Authenticated At</b> 03/09/2024 14:07 EST <b>Signed At</b> 03/09/2024 14:07 EST
<b>Name</b> Patrick Bunyard <b>Email</b> pbunyard@prismplaces.com <b>Components</b> 2	<b>Status</b> signed <b>Multi-factor Digital Fingerprint Checksum</b> fe829097e4c06995db4aedac37bdad0942aeb0b6ba534335722c6108bbc116ea <b>IP Address</b> 192.190.114.75 <b>Device</b> Microsoft Edge via Windows <b>Drawn Signature</b>  <b>Signature Reference ID</b> 66E1C6BA <b>Signature Biometric Count</b> 5	<b>Viewed At</b> 03/05/2024 16:23 EST <b>Identity Authenticated At</b> 03/05/2024 16:24 EST <b>Signed At</b> 03/05/2024 16:24 EST
<b>Name</b> Rayno Seaser <b>Email</b> raynosea@gmail.com <b>Components</b> 2	<b>Status</b> signed <b>Multi-factor Digital Fingerprint Checksum</b> 75e60306e217c95608bffd86465670ad3ce91b8f8cf6e83465acde617880796 <b>IP Address</b> 73.14.232.252 <b>Device</b> Firefox via Windows <b>Typed Signature</b>  <b>Signature Reference ID</b> 9671A1DA	<b>Viewed At</b> 03/05/2024 16:11 EST <b>Identity Authenticated At</b> 03/05/2024 16:12 EST <b>Signed At</b> 03/05/2024 16:12 EST

SIGNER	E-SIGNATURE	EVENTS
<b>Name</b> Lauren DeRosa <b>Email</b> wbufortcollins@gmail.com <b>Components</b> 2	<b>Status</b> signed <b>Multi-factor Digital Fingerprint Checksum</b> 018255bbdda14d44b99d0f5705687b9366948fdc2e549903f06555496e13c744 <b>IP Address</b> 50.208.21.206 <b>Device</b> Chrome via Windows <b>Typed Signature</b>  <b>Signature Reference ID</b> 8F22DFC0	<b>Viewed At</b> 03/05/2024 15:22 EST <b>Identity Authenticated At</b> 03/05/2024 15:22 EST <b>Signed At</b> 03/05/2024 15:22 EST
<b>Name</b> Carrie Baumgart <b>Email</b> cbaumgart@markleymotors.com <b>Components</b> 2	<b>Status</b> signed <b>Multi-factor Digital Fingerprint Checksum</b> 4843694f8df7e409718aad4570a771e0970fce8de1def5a30f4b760a497067e <b>IP Address</b> 75.151.81.89 <b>Device</b> Chrome via Windows <b>Typed Signature</b>  <b>Signature Reference ID</b> 16DA4CC3	<b>Viewed At</b> 03/05/2024 13:52 EST <b>Identity Authenticated At</b> 03/05/2024 13:53 EST <b>Signed At</b> 03/05/2024 13:53 EST

## AUDITS

TIMESTAMP	AUDIT
03/05/2024 13:41 EST	Jenny Williams (jenny@revealbizsolutions.com) created document 'MBID_Audit_Exemption_12_31_23.pdf' on Chrome via Windows from 75.88.243.31.
03/05/2024 13:41 EST	Susan Wozena (susan@revealbizsolutions.com) was emailed a link to sign.
03/05/2024 13:41 EST	John Hoxmeir (john@gildedgoatbrewing.com) was emailed a link to sign.
03/05/2024 13:41 EST	Patrick Bunyard (pbunyard@prismplaces.com) was emailed a link to sign.
03/05/2024 13:41 EST	Carrie Baumgart (cbaumgart@markleymotors.com) was emailed a link to sign.
03/05/2024 13:41 EST	Rayno Seaser (raynosea@gmail.com) was emailed a link to sign.
03/05/2024 13:41 EST	Luke McFetridge, Chair (luke@nobleventure.com) was emailed a link to sign.
03/05/2024 13:41 EST	Lauren DeRosa (wbufortcollins@gmail.com) was emailed a link to sign.
03/05/2024 13:41 EST	David Fritzler, Treasurer (david.fritzler@collegiatepeaksbank.com) was emailed a link to sign.
03/05/2024 13:41 EST	Mike Dellenbach (rmdellenbach@aol.com) was emailed a link to sign.
03/05/2024 13:52 EST	Carrie Baumgart (cbaumgart@markleymotors.com) viewed the document on Chrome via Windows from 75.151.81.89.
03/05/2024 13:53 EST	Carrie Baumgart (cbaumgart@markleymotors.com) authenticated via email on Chrome via Windows from 75.151.81.89.
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03/05/2024 14:50 EST	Luke McFetridge, Chair (luke@nobleventure.com) viewed the document on Mobile Safari via iOS from 174.198.146.97.
03/05/2024 15:22 EST	Lauren DeRosa (wbufortcollins@gmail.com) viewed the document on Chrome via Windows from 50.208.21.206.
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03/05/2024 15:22 EST	Lauren DeRosa (wbufortcollins@gmail.com) signed the document on Chrome via Windows from 50.208.21.206.
03/05/2024 16:11 EST	Rayno Seaser (raynosea@gmail.com) viewed the document on Firefox via Windows from 73.14.232.252.
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03/08/2024 11:13 EST	Mike Dellenbach (rmdellenbach@aol.com) viewed the document on Mobile Safari via iOS from 38.15.32.8.
03/09/2024 14:06 EST	Mike Dellenbach (rmdellenbach@aol.com) viewed the document on Safari via Mac from 205.168.65.27.
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03/09/2024 14:07 EST	Mike Dellenbach (rmdellenbach@aol.com) signed the document on Safari via Mac from 205.168.65.27.
03/12/2024 09:00 EDT	David Fritzler, Treasurer (david.fritzler@collegiatepeaksbank.com) was emailed a reminder.
03/12/2024 09:01 EDT	Luke McFetridge, Chair (luke@nobleventure.com) was emailed a reminder.

TIMESTAMP	AUDIT
03/12/2024 09:01 EDT	John Hoxmeir (john@gildedgoatbrewing.com) was emailed a reminder.
03/12/2024 09:01 EDT	Susan Wozena (susan@revealbizsolutions.com) was emailed a reminder.
03/12/2024 09:02 EDT	Luke McFetridge, Chair (luke@nobleventure.com) viewed the document on Mobile Safari via iOS from 73.203.24.251.
03/12/2024 17:35 EDT	David Fritzier, Treasurer (david.fritzler@collegiatepeaksbank.com) viewed the document on Chrome via Windows from 12.169.164.5.
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03/12/2024 17:36 EDT	David Fritzier, Treasurer (david.fritzler@collegiatepeaksbank.com) signed the document on Chrome via Windows from 12.169.164.5.
03/14/2024 13:44 EDT	John Hoxmeir (john@gildedgoatbrewing.com) was emailed a reminder.
03/14/2024 13:44 EDT	Luke McFetridge, Chair (luke@nobleventure.com) was emailed a reminder.
03/15/2024 15:54 EDT	Susan Wozena (susan@revealbizsolutions.com) was emailed a reminder.
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03/19/2024 12:08 EDT	Luke McFetridge, Chair (luke@nobleventure.com) was emailed a reminder.
03/19/2024 12:08 EDT	John Hoxmeir (john@gildedgoatbrewing.com) was emailed a reminder.
03/19/2024 16:09 EDT	Luke McFetridge, Chair (luke@nobleventure.com) viewed the document on Microsoft Edge via Windows from 73.203.24.251.
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03/20/2024 09:32 EDT	John Hoxmeir (john@gildedgoatbrewing.com) was emailed a reminder.
03/20/2024 13:42 EDT	John Hoxmeir (john@gildedgoatbrewing.com) was removed from document c5ab4680-ec1e-4178-bda4-88be0eaf5165 as the document was force completed.
03/20/2024 13:42 EDT	Component 'Date Field 7' assigned to signer7 was removed as the document was force completed.
03/20/2024 13:42 EDT	Component 'Signature Field 7' assigned to signer7 was removed as the document was force completed.
03/20/2024 13:42 EDT	Jenny Williams (jenny@revealbizsolutions.com) force completed document 'MBID_Audit_Exemption_12_31_23.pdf' on Chrome via Windows from 75.88.243.31.